

Minutes

Tuesday, November 13th, 2018
6:30 p.m.

1. Called to Order @ 6:31 pm by Mary Jo T.
2. Attendance

Principal- Mme Noel	P	Teacher Rep- Patricia R	P		
Chair- Mary Jo T.	P	Vice Chair- Lisa L.	P	Secretary- Lindsay B.	R
Treasurer- Cara G.	P	Maternelle Rep- Jenn H.	R	Grade 1 Rep- Melanie Z.	R
Grade 2 Rep- Jodi K.	P	Grade 3 Rep- Sheila S.	P	Grade 3/4 Rep- Lori D.	R
Grade 4/5 Rep- Lyndsay L.	R	Grade 5/6 Rep – Lyuba S.	R		
Member- Julie D.	R	Member- Dara T.	P	Member- Christine G.	R
Member- Manuela S.	P	Member- Lorraine F.	A		

P: Present

A: Absent

R: Regrets

3. Acceptance of the Agenda
Moved by Dara T Seconded by Sheila. Carried.
4. Acceptance of the October 15th PAC agenda minutes
Motion/2nd/Acceptance completed via email after previous meeting
5. Treasurer’s Report – Cara G.

PAC Bank Acct

OCTOBER 2018			
Bank Rec:			
Beginning Balance		5,487.35	SEP 30 2018
Cheques & Payments	- 670.63		
Deposits & Credits	3,470.00		
Playground transfers			
Total Cleared Transactions		<u>2,799.37</u>	
Cleared Balance		8,286.72	OCT 31 2018
Uncleared Transactions:			
Deposit	-		
Cheques	- 49.44		milk, o/s refund
o/s Playground			
		<u>49.44</u>	
New Transactions:			
munch a lunch	-	168.00	
dance & hot lunch		700.07	
Ending Balance		<u>8,769.35</u>	

PLAYGROUND Bank Acct

OCTOBER 2018			
Bank Rec:			
Beginning Balance		18,087.37	SEP 30 2018
Transfers			
Interest		29.78	
Total Cleared Transactions		<u>29.78</u>	
Cleared Balance		18,117.15	OCT 31 2018
Uncleared Transactions:			
Deposit			
Cheques			
o/s Playground			
New Transactions:			
Ending Balance		<u>18,117.15</u>	

As attached, for month-ending Oct 31, Bank balance at Oct 1 was \$5487.35 with \$670.63 in payments cleared and \$3470.00 monies deposited throughout the month bring the bank balance at Oct 31 to \$8286.72. Payments outstanding from previous months is \$49.44; new transactions include deposit of \$700.04 and payment of \$168.00 for a cash-available at Nov 13 being \$8769.35

Playground account had interest income of \$29.78 bringing balance at Oct 31 to \$18,117.15

- Half of proceeds from Peak of Market fundraiser to be shared between PAC and Playground
- Call for committee lead and volunteers – tabled to Jan 2019

b) Hot Lunch

- Christmas Hot Lunch – Dec. 14th, 2018
- Budget expenses at \$500.00; Mary-Jo T to discuss with previous convenors regarding volunteers, amount of food, etc
- Mary-Jo T has Jan-Mar hot lunches planned. Will work at inputting into munch-a-lunch for December ordering

8. Items needing discussion from previous meeting
none

9) 2018/2019 Fundraising Schedule

- Mabel's Labels (Dara) – briefing on the program: steady throughout the year; all orders placed online will be mailed directly to customer; PAC receive 20% of profits. Concerns that both SFX and Elie daycares have program, but there are many families who are not connected to those centres and never approached for those campaigns. Start-up in Spring 2019

10) Peak of the Market update

- Lyuba via Mary-Jo T – approx. \$600 in profits.
- \$60 in donations to be forwarded to PRSD for tax receipts
- Cara G will become familiar with admin reports and data surrounding bank deposits and transaction fees

11) New business

- letter petitioning PRSD for more administration time – based on current enrollment, we don't have necessary resources to appropriate level. 1:41 resource to student ratio should give ESE a .7 resource staff when currently we have .5 resource staff. ESE has the worst teacher:student ratio in PRSD. School of lesser enrollment has more admin time (1.0 FTE Principal). Mary Jo T will draft letter for Principal Lindsay N to review and then pass to PAC for approval.
- December 5th meeting at SFX School re: funding. Discussion for representation at the meeting.

12) Good of the Order
none

13) Adjournment

Sheila S moved to adjourn @ 7:15 pm.

Next meeting is Thursday January 17, 2019 @ 6:30 at ÉSE Staff Room

The PAC meetings set for the year are as follows:

December - NO Meeting

Thursday January 17, 2019

Monday February 4, 2019

Tuesday March 12, 2019

Wednesday April 10, 2019